

FEBRUARY 2024

UPCOMING ITS TRAINING

**FEB
6
11 - 12 PM**

ITS Office Hours: AUA (Ask Us Anything)

Have Google, Moodle, WordPress questions? Join ITS staff at the in-person AUA session to ask us your tech-related questions on February 6 from 11 - 12 p.m. in the Tech Lounge in Skillman Library.

**FEB
13
12 - 1 PM**

ITS Project Management Status Meeting

Stay informed and join the conversation as we share and discuss IT project developments on February 13 at 12 p.m. in Skillman 003. Lunch provided, first come, first served.

**FEB
21
12 - 1 PM**

Web Community of Practice: Event Communication

Planning an event and wondering how best to communicate it? Join us as we share and discuss best practices for posting to OurCampus, calendar.lafayette.edu, your website, and Lafayette Today on February 21 from 12 - 1 p.m. Lunch provided, first come, first served.

**FEB
26
2 - 3 PM**

Qualtrics Basics

Learn how to build a Qualtrics survey, create a contact list, distribute a survey, and manage responses at this in-person session on February 26 from 2 - 3 p.m. in Skillman 003.



Let us know you plan to attend a session - register online!
Find help all the time at help@lafayette.edu or
help.lafayette.edu.